Free Online EVM Training for Non-DOD Agencies

The Federal Acquisition Institute (FAI) and the Defense Acquisition University (DAU) recently established a new partnership to train and develop the federal acquisition workforce, including program and project managers. As part of this partnership, DAU is offering a free, online, self-paced course on Earned Value Management (EVM), available specifically for non-DOD agencies.

The course summarizes the language, data reports, metrics, graphs, and management processes associated with EVM as they apply to acquisition management. The course emphasizes the processes related to the Performance Measurement Baseline (PMB), the Integrated Baseline Review (IBR), and the American National Standards Institute (ANSI) for EVM Systems. Students also evaluate and compute basic EVM metrics and EVM metric-based Estimates at Completion (EAC).

This is a fundamental course for people in positions requiring knowledge and use of EVM. It is available on a first-come basis and there are no pre-requisites. Course information is as follows:

Course Mode: On-line, self-paced, lightly-facilitated environment. Registered students may begin the course the first day it is available, and must pass the final examination within 20 work days of the start date.

Course Objectives: Students who successfully complete this course will be able to:
• Describe, in plain language, the acronyms and meaning of EVM-associated vocabulary;
• Identify the program management data elements and processes associated with PMB development;
• Understand how the ANSI EVM Industry Standard is used to certify EVM-integrated management systems;
• Explain the IBR process and purpose;
• Compute and comprehend the meaning of selected EVM metrics and EVM EACs; and
• Identify acquisition organizations, stakeholders, and formal agreements associated with EVM.

Section Number	Course Dates	Enrollment Information
Section 501	10/04/05 – 10/29/05	Full
Section 502	11/07/05 – 12/02/05	Full (Section 501 Overflow)
Section 503	04/03/06 – 04/28/06	Open – Capacity of 150

Instructions to Register

To register for the Federal Acquisition Institute and Defense Acquisition University Free Online Fundamentals of Earned Value Management Course for non-DOD agencies, follow the instructions below.

Note: You may wish to print this out to facilitate the registration process.

1. Go to http://www.dau.mil. Point your cursor to "**Training Courses**" on the left side of the screen.
2. A pop up menu appears. Select "**Apply for a Course**".
3. Under **Non-DoD ORGANIZATIONS**, look for the Statue of Liberty icon and select "**Non-DoD Federal government civilian employee**".
4. Select "**Link to Non-DoD application program**".
5. When the Security Alert screen appears, select "**Yes**".
6. Under "**Student Functions**" on the left side of the screen, select "**Prepare Applications**".
7. Select the Department/Agency that you work for from the drop-down menu, enter your SSN and DOB and click **Logon!**.
8. The Training Application/Profile will appear for you to complete. After you have completed all fields, select the red bar which reads "**Create/Update Student Record**". After the system confirms that you have successfully updated your record, look at the bottom of the screen and select "**Prepare Application**".
9. On the next screen, "**Step One**" should be set for "**2006**", "**Step Two**" should remain as is, for "**Step Three**" click the down arrow and select **BCF 102**, and for "**Step Four**" select "**Search**".
10. Under "**DAU Web Address**" select **https://learn.dau.mil**.
11. Under "**Class**" select "**503**". The next Screen will be your application.
12. Go to your email address on the application, look for "Important!" in Red and in the "**Confirm Email**" field next to your email address, **enter your email address**.
13. Select "**SUBMIT THIS APPLICATION**".
14. If you provided your correct email address you will receive an email confirmation.

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